



Procedure How to make an e-Transfer

- Access your online bank account, add a recipient e-Transfer : **Groupe Solution Collect**
- Choose transmission method by E-mail : **payment@groupesc.com**
- Enter the amount of payment

Here is an example of a collection notice

Montreal, JAN 201X

MY FIRST DEBTOR
GROUPE SOLUTION COLLECT QC
303 RUE DE LA JOIE
ST-MARTIN G0D 1C0

To reach us toll free :

1-XXX-XXX-XX78

CREDITOR :	MY FIRST CLIENT
GSC ACCOUNT#:	21XXX22
ACCOUNT # :	982XXXXX823
AMOUNT DUE :	174.91



- **The security QUESTION :** ACCOUNT # and the name of the CREDITOR
- **The obligatory security RESPONSE:** "gsc" followed by GSC ACCOUNT # (6-7 Digits).
EXAMPLE: gsc1234567

IMPORTANT: Enter in the section **MESSAGE / REASON FOR TRANSFER** your # GSC as well as your **NAME** as written on your notice of claim for identification purposes.

Automatic Deposit

Offered by most financial institutions (except Desjardins)

- If your financial institution is registered, when doing you're a payment, a message will appear to let you know. If this is the case, there is no need to enter a question or a security response. Your transfer will be deposited to our account automatically.

IMPORTANT: Enter in the section **MESSAGE / REASON FOR TRANSFER** your # GSC as well as your **NAME** as written on your notice of claim for identification purposes.

A confirmation to your e-mail address will be sent to confirm receipt of funds.

** An error in registering the ACCOUNT #, GSC ACCOUNT # and the email address could delay receipt of funds. In the case where the funds are not cashed in 30 days, the transfer will automatically return you.*